



TEXAS A&M UNIVERSITY

College of
Architecture

Part-time Position Application

Position Title: Student Assistant – Architecture Ranch Fabrication Lab

Instructions to Applicants: Applications received by Texas A&M University must have all job application data entered. Failure to provide all job application data or a complete resume could result in an invalid submission and a rejected application. We encourage all applicants to include a resume and cover letter.

Due to Texas A&M University rules and regulations, student employees can work a maximum of 29.75 hours per week. All applicants are subject to a criminal history investigation, and employment is contingent upon the completion of the criminal history check. Employees may not start working until cleared by Business Office.

JOB DETAILS

JOB DESCRIPTION SUMMARY

Design and edit models as necessary for fabrication. Direct students and faculty as to the best ways to set up files and materials for CNC fabrication. Set up files/code for CNC fabrication and run CNC machines. Learn software related to automated fabrication used at the Architecture Ranch. Perform manual assembly, fabrication, welding and wood working on projects as needed. Workspace maintenance: Keep workspace tidy, and work area/tools/materials organized and in good working order. Monitor area, students and faculty to ensure a safe working environment is always maintained.

Hourly Wage: \$8.00

Approximate Hours Per Week: 16

QUALIFICATIONS

Basic Understanding of hand/power tools. Good interpersonal communication skills. Able to lift 50 lbs. Must be able to provide own transportation to and from the Architecture Ranch. Able to work 10-20 hours per week.

LEARNING OUTCOMES

Teamwork/Collaboration - Student workers will have to work with other students and consider other points of views to participate effectively with others. Digital Technology - Student workers will have to be able to learn different types of programming for the various machines in the lab. Professionalism/Work Ethic - Student workers will have to work on various projects that will require timelines and having to deal with Professors and students throughout the University.

HOW TO APPLY

Send completed application to David Goltz at dgoltz@tamu.edu with subject line "Student Assistant Application." Resumes and cover letters are welcome in addition to the application.



PART-TIME JOB APPLICATION

PERSONAL INFORMATION:

Full Name: _____

UIN: _____

Email Address: _____

Contact Phone Number: _____

CURRENT EMPLOYMENT

Are you currently employed by Texas A&M University? Yes No

If so, what department? _____

AVAILABILITY

Date You Can Begin: _____

What times are you available to work?

Day of the Week	Hours Available to Work
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Sunday	