College of Architecture Outstanding Alumni Award Program

CRITERIA FOR SELECTION
Nominees will be evaluated on accomplishments in the following three areas. These areas will reflect the core values of Texas A&M; excellence, integrity, leadership, loyalty, respect and selfless service.

1. **Professional Achievement and Career Distinction** – the nominee shall have accomplished prominence through their efforts in industry, government, education, their chosen profession or other admirable undertakings that reflect positively on the College of Architecture.

2. **Service to Society** – have integrity and a demonstrated commitment to service through an interest in bettering the lives of others through volunteer efforts, including civic, military, and professional service or organizations.

3. **Service and Support to the College of Architecture and Texas A&M** - the nominee’s actions and accomplishments reflect the importance of their educational training, pride in alma mater and loyalty to Texas A&M, as noted through their interest in and support of the College of Architecture and the University.

Eligibility:
1. Nominees will have been a former student and enrolled in a regular course of study at the College of Architecture or its predecessor academic designations at Texas A&M University or the A&M College of Texas.
2. Former students may be nominated posthumously.

THE NOMINATION PROCESS
The nomination package must include:

1. A cover sheet with the following information:
2. Nominee’s name, address, and telephone numbers,
3. A recent bio of the nominee
4. Nominee’s education (including any honorary degrees),
5. Business, public service, and professional awards received,
6. Name and contact information of the Nominator (s), and a list of the three persons writing Letters of Support,
7. A nominating letter that identifies the nominee’s noteworthy accomplishments, with special emphasis on the influence the individual has had on their chosen field, and on the state and/or nation, and on Texas A&M University. This letter must be no more than two pages in length. If the nominee has projects that he or she is proud of, then photos may be submitted and could also include a statement and evaluation by the client.
8. No more than **three (3) Letters of Support** from individuals with specific knowledge of the nominee’s accomplishments and character. A letter of support must be no more than one page in length.

Any individual or group may submit a nomination for Outstanding Alumni, but there must be a named contact person for a group nomination.

The Dean of the College will hold nomination packages.
THE SELECTION PROCESS
All nominations will be reviewed by a selection committee of College faculty members and former outstanding alumnae appointed, and jointly recommended to the Dean of the College for selection.

Nominees may be notified to ensure the completeness of their nomination packages, and may advise on suitable authors for Letters of Support. The Nominator(s) will be responsible for assembling the Nomination Package by the deadline established by the College.

A maximum of five recipients of extraordinary merit may be selected each year.

Files of nominees not selected will be retained for consideration in the two years following their initial nomination.

Individuals may be re-nominated at any time.

Information concerning nominees will be kept confidential to protect the integrity of the process.

The Dean of the College will notify successful nominees, and arrange for the awarding of the honor and such tangible evidence as may be deemed suitable. The Communications Director of the College will prepare appropriate Press Releases and other notifications.

Revised: 2 July 2012
Z:events/nomination process